How to Check Your Continuing Education Hours

1. Login to the Participant Portal: https://outreachregistration.uga.edu/portal/logon.do?method=load
2. On the left side of the column, click "My Enrollment History." (*see picture 1*)
3. Click "Print Transcript" under My Completed Courses (*see picture 1*)
4. You will find all the courses with hours/CEU and date on your transcript. (*see picture 2*)
5. Here is more detailed information of continuing education requirements:
   https://outreachregistration.uga.edu/public/category/programStream.do?method=load&selectedProgramAreaId=1070656&selectedProgramStreamId=1148884&parentSite=CVIOG

Picture 1.

My Enrollment History
My Conference History
My Course Schedule
My Applications
My Certificates and Designations
My Account History
My Saved Items
Transcript or Completion Certificate Requests
Forms and Policies
Special Requests
Announcements
Help

Below is a comprehensive list of all courses you have taken with any of the University of Georgia Public Service and Outreach Units. If you have any question about a course, please contact the Unit listed below the Course name.

Completed

My Completed Courses

This list contains a list of all the courses and events that you have attended or the event date has past

Print Transcript

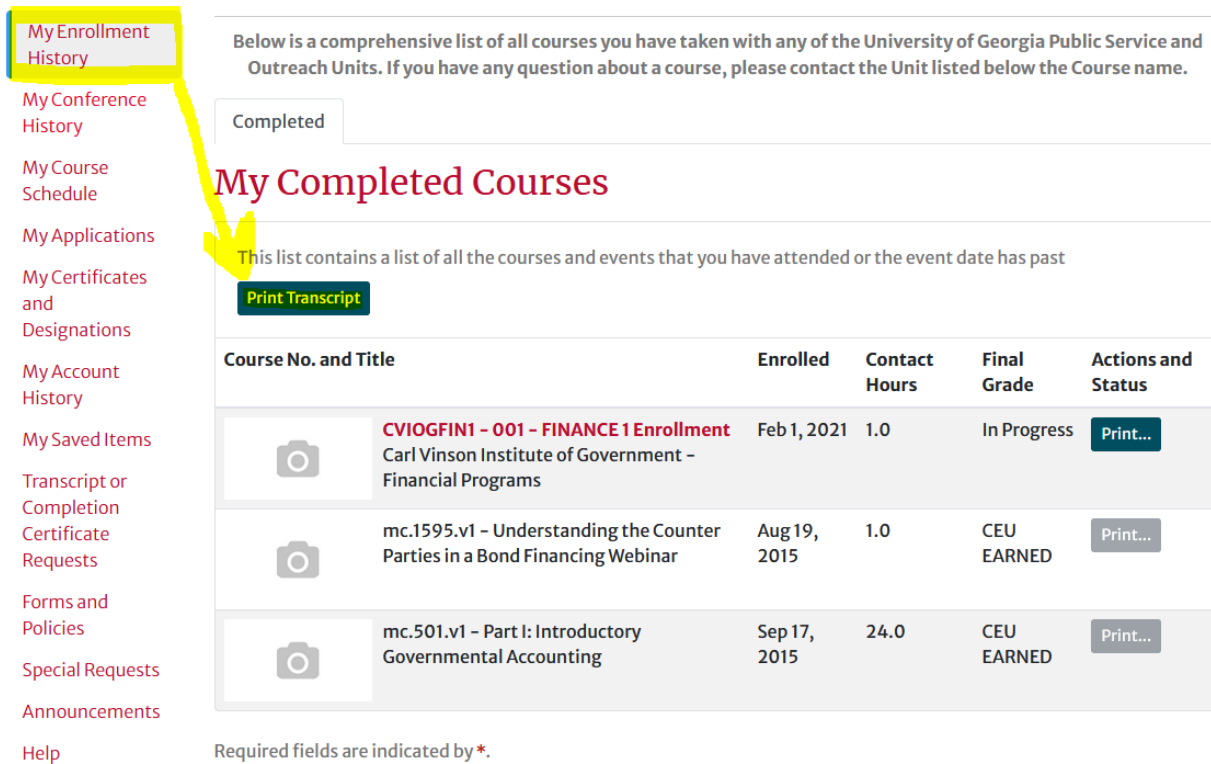| Course No. and Title	Enrolled	Contact Hours	Final Grade	Actions and Status
CVIOGFIN1 – 001 – FINANCE 1 Enrollment Carl Vinson Institute of Government – Financial Programs	Feb 1, 2021	1.0	In Progress	Print...
mc.1595.v1 – Understanding the Counter Parties in a Bond Financing Webinar	Aug 19, 2015	1.0	CEU EARNED	Print...
mc.501.v1 – Part I: Introductory Governmental Accounting	Sep 17, 2015	24.0	CEU EARNED	Print...

Required fields are indicated by *.

Picture 2.

COURSE NUMBER	TITLE	START DATE	END DATE	GRADE	HOURS	CEU
MC.1595.V1	UNDERSTANDING THE COUNTER PARTIES IN A BOND FINANCING WEBINAR	19 Aug 2015	19 Aug 2015	CEU EAR	1.0	0.1
MC.501.V1	PART I: INTRODUCTORY GOVERNMENTAL ACCOUNTING	17 Sep 2015	24 Sep 2015	CEU EAR	24.0	2.4

Conferences	Conference Dates	CEUs	Academic Units (AUs)	Grade
2021 Public Service and Outreach Staff Professional Development Conference	08 Oct 2021 - 08 Oct 2021	0.45	--	Successful

How to Access the Transcript on Participant Portal

1. Login to the Participant Portal: https://outreachregistration.uga.edu/portal/logon.do?method=load
2. On the left side of the column, click "My Enrollment History."
3. Click "Print Transcript" under My Completed Courses

My Enrollment History

My Conference History

My Course Schedule

My Applications

My Certificates and Designations

My Account History

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mc.501.v1 – Part I: Introductory Governmental Accounting	Sep 17, 2015	24.0	CEU EARNED	Print...

Required fields are indicated by *.

How to Check Your Certificate Progress on Participant Portal

1. Login to the Participant Portal: https://outreachregistration.uga.edu/portal/logon.do?method=load
2. On the left side of the column, click "My Certificates and Designations."
3. Click "Certificate" to see your certificate progress.

Participant Account

My Profile

My Enrollment History

My Conference History

My Course Schedule

My Applications

My Certificates and Designations

My Account History

My Saved Items

Transcript or Completion Certificate Requests

My Certificates and Designations

View the status of the certificates you have started.

Certificate		
Certificate	**Enrollment Date**	**Status**
Level I Finance Officer Certification	Feb 01, 2021	In Progress